

BYLAWS FOR LAMBDA ZETA
OF THE LAMBDA CHI ALPHA FRATERNITY
AT THE MASSACHUSETTS INSTITUTE OF TECHNOLOGY

ARTICLE I: NAME

Section 1. This body shall be officially known and designated as the Lambda Zeta of The Lambda Chi Alpha Fraternity.

Section 2. This name shall be applied to the chapter at the Massachusetts Institute of Technology located in Cambridge, MA.

ARTICLE II: OBJECTIVES ENUMERATED

Section 1. Objectives. The objectives of the Lambda Zeta shall be:

- (a) To maintain at the Massachusetts Institute of Technology an undergraduate unit of The Lambda Chi Alpha Fraternity in accordance with its ideals, standards, traditions, and laws set forth in its Initiation Ritual, Constitution, Statutory Code, ritual, constitution, statutory code, Grand High Zeta edicts, and the authorized rulings and orders of its general officers.
- (b) Particularly to build up the membership, ideals, spirit, organization, and physical equipment of this chapter so that affiliation therewith shall ever be regarded as an honor and privilege of which only the finest men are worthy.
- (c) To foster a spirit of genuine brotherhood among its members, to make welcome within its home all members and associate members in good standing of other Zetas who visit it, to do all within its power to increase the friendly bond between the chapters, to develop as much as possible a universal consciousness of fraternalism in The Lambda Chi Alpha Fraternity, to emphasize the fact that its badge and ritual are sacred, that initiate membership is for life, and that its brotherhood is universal within this membership.
- (d) To make good men great and great men excellent.

ARTICLE III: LAWS

Section 1. Laws enumerated. Lambda Zeta shall be governed by the following laws:

- FIRST: CONSTITUTION AND STATUTORY CODE
- SECOND: INITIATION RITUAL
- THIRD: ORDERS OF THE GRAND HIGH ZETA
- FOURTH: MASSACHUSETTS INSTITUTE OF TECHNOLOGY
- FIFTH: CHAPTER BYLAWS

ARTICLE IV: MEETINGS AND FUNCTIONS

Section 1. Regular Meetings. The time and place of regular meetings shall be determined by the High Alpha. The chapter shall be required to hold a minimum of two regular general fraternity meetings each month of the academic year.

Section 2. Special Meetings. Special meetings may be called by the High Alpha or by the written petition of one-third of the active membership. The entire membership must be notified at least 48 hours prior to a special meeting.

Section 3. Quorum. A majority, which is defined as 50% + 1 of the active members in good standing shall constitute a quorum at any regular or special meeting of Lambda Zeta. Associate members shall be considered part of the quorum in all discussions not pertaining to those matters which are reserved to fully initiated brothers.

Section 4. Who may attend. Lambda Zeta business meetings are open to the public. No person under the influence of alcohol or drugs shall be permitted to attend any meeting.

Section 5. Responsibility to attend.

- (a) Attendance at all regular and special meetings is mandatory for all members in good standing, including associate members.
- (b) Any chapter event that is announced (in a chapter meeting and on the calendar) by the officer in charge of the event as a "mandatory event" at least 2 weeks prior to the event shall be considered mandatory for all members to attend. Failure to attend a mandatory event shall follow the same guidelines as missing a chapter meeting.
- (c) All decisions concerning excuses for absence from a meeting shall be made by the Executive Committee. Excuses shall be given to the High Gamma or Presiding officer if the High Gamma is not present before the absence and must be in writing. E-mail shall also be considered an adequate form of notice. The Executive Committee may grant an excuse after the absence in extenuating circumstances.
- (d) The High Tau, High Beta, and the respective officer for the particular event shall each record the names of those persons absent and charge the amount for all such fines to each member's dues.

Section 6. Who may vote. Active members in good standing of Lambda Zeta are entitled to vote on all chapter decisions. Associate members are entitled to vote in all chapter meetings except where decisions regarding disassociation and initiation are being voted upon. Individual voting by proxy is prohibited unless such methods are used for all members and associate members voting.

Section 7. Behavior at meetings.

- (a) Disorder in a regular or special meeting shall not be tolerated.

- (b) Any member who refuses to maintain proper decorum in a chapter meeting shall be expelled from the meeting by the presiding officer.
- (c) The use of laptops or other electronic devices is prohibited unless permitted by the presiding officer.

Section 8. Dress at meetings.

- (a) The dress for all meetings, unless otherwise stated, shall be a collared shirt or letters with proper pants. No athletic attire such as sport shorts and hats is permitted.
- (b) Those members who do not dress according to Section 8(a) of these Bylaws shall be denied entrance to the general chapter meeting and shall be treated as having an unexcused absence from the meeting.
- (c) Guests and Alumni shall be expected to dress appropriately, but may be granted entrance at the discretion of the highest ranking officer.

Section 9. Order of business. The following will be the Order of Business at regular chapter meetings of Lambda Zeta:

- (a) Opening Ceremony.
- (b) Call to order.
- (c) Roll Call.
- (d) Officer's reports.
- (e) Old Business.
- (f) New Business.
- (g) Open Discussion.
- (h) Closing.
- (j) Adjournment.

Section 10. Rules of order.

Robert's Rules of Order shall govern the conduct of meetings of Lambda Zeta.

ARTICLE V: OFFICERS

Section 1. Officers by rank. The elected officers are, by rank, as follows:

President	also known as the HIGH ALPHA
Vice President	also known as the HIGH BETA
Treasurer	also known as the HIGH TAU
Risk Management	also known as the HIGH IOTA
Secretary	also known as the HIGH GAMMA
Recruitment Coordinator	also known as the HIGH DELTA
House Manager	also known as the HIGH MU
Social Chairman	also known as the HIGH EPSILON
Fraternity Educator	also known as the HIGH KAPPA

Ritualist	also known as the HIGH PHI
Scholastic Chairman	also known as the HIGH SIGMA
Steward	also known as the HIGH PSI
Alumni Secretary	also known as the HIGH RHO
Service Chairman	also known as the HIGH THETA
Technology Chairman	also known as the HIGH BYTE
Intramural Sports Chairman	also known as the HIGH OMICRON
Alumni Advisor	also known as the HIGH PI

Section 2. Eligibility to hold office. No member may hold a High Zeta office unless he is an active member in good standing and meets the requirements of Code X-16 of the Statutory Code.

Section 3. Elections. Regular election to High Zeta offices and executive committee members at large shall be held annually in December. Nominations will be taken two weeks before elections. Any member nominated for an office will hand in a mission statement, goals, and direction he would like to take the office, to the Executive Committee one week after he has been nominated.

Section 4. Vacant positions. Vacancies shall be filled in accordance with Code IV-31(c) of the Statutory Code.

Section 5. Delegate qualifications. The Official Delegate to General Assembly, Leadership Seminar and any other events that require an official delegate shall be elected by the undergraduate chapter and shall have at least one full year of college work before graduation and be an active member in good standing.

Section 6. Duties of the official delegate. The Official Delegate of the General Assembly, Leadership Seminar, and any other events that require an official delegate shall attend all sessions thereof and serve on committees to which he is appointed. He shall present a report to the High Zeta and then to the active chapter following his return from the assembly.

ARTICLE VI: THE EXECUTIVE COMMITTEE

Section 1. Composition. The Executive Committee shall be composed of the HIGH ALPHA, HIGH TAU, HIGH BETA (ex-officio), and HIGH SIGMA (ex-officio). The chapter at the regular chapter elections held in December will elect two members at large and an alternate.

Section 2. Powers and Duties. The powers and duties of the chapter Executive Committee shall include, but are not limited to matters concerning funds, disciplinary action, elections, alumni relations, Delegates to General Assembly, disputes amongst active members, issuance of associate membership, and all necessary powers therein to facilitate operation in accordance with the greater interests of the High Zeta.

ARTICLE VII: OTHER COMMITTEES AND OFFICERS

Section 1. Creation and organization of committees. The High Alpha shall create committees at his discretion or upon a majority vote of the chapter. The High Beta shall organize all committees.

Section 2. Creation and organization of officers. The High Alpha shall create any new house positions at his discretion or upon a majority vote of the chapter.

ARTICLE VIII: EXPECTATIONS OF ACTIVE MEMBERS

Section 1. Living in the Chapter House. Every active member is expected to reside at the chapter house (99 Bay State Road, Boston, MA) during the academic year. Any special circumstances are to be presented to the Executive Committee which retains the right to make judgment on future membership.

Section 2. Housing/Membership Contract. Every active member is required to agree to and sign the yearly housing contract that is to be prepared by the Executive Committee. The contract must be received by the Executive Committee before the active member moves into the house or before the designated date.

ARTICLE IX: MEMBERSHIP

Section 1. Membership requirements for all initiates. The General Fraternity is and shall remain the sole and final authority of the requisites for membership in Lambda Chi Alpha. Only the following shall be eligible for membership in Lambda Chi Alpha:

- (a) College men of good moral character whose ideals, characteristics, and attainments are such as will make them compatible, congenial, and worthy members of the fraternity, who comply with the laws of the fraternity, and who are not members of any other national general social college fraternity or any similar local general social fraternity.
- (b) All initiates, except honorary members at the time of initiation, must be students at Massachusetts Institute of Technology. No candidate, of whatever membership classification, shall be initiated unless he has paid his initiation fee in full two weeks prior to initiation into Lambda Zeta. He shall also have paid the Associate Member fee, fall semester dues, and any other money that he may owe to Lambda Zeta.

Section 2. Voting on candidates for Associate Membership. The procedure to be used by Lambda Zeta is as follows:

- (a) The High Delta will be responsible for developing criteria for Associate Membership to be passed by the active chapter by a majority vote. These criteria shall be reviewed on a yearly basis and will be voted on one month prior to the end of the fall semester.

- (b) The High Delta shall present those candidates he deems worthy for associate membership to the active chapter. A total of five, reasoned no-votes for a particular candidate denies active membership which can then be overruled by an 85% vote of approval by the of the active membership present and in good standing. This percentage is in accordance with Code VI-1 of the Statutory Code.

Section 3. Voting on candidates for initiation. The procedure to be used by Lambda Zeta is as follows:

- (a) The initiation status of each initiate will be discussed by the chapter one month prior to the end of the fall semester. The final vote on candidates for initiation shall be held at a time to be determined by the active chapter.
- (b) A favorable percentage for initiation shall be at least 90% percent of the active initiated members present and in good standing.

ARTICLE X: INITIATION

Section 1. Time. The time and date of Ritual shall be decided by the Executive Committee.

Section 2. Manner of Initiation. Lambda Zeta shall initiate only in accordance with the laws and practices of the General Fraternity.

Section 3. Compulsory Attendance. Every active member shall be required to attend and participate in the Ritual Exemplification Ceremony. Any member not attending the Ceremony shall be subject to a disciplinary action at the discretion of the Executive Committee.

Section 4. Conduct. Any member not exhibiting an attitude of decent conduct shall be subject to a disciplinary action at the discretion of the Executive Committee.

ARTICLE XI: FINANCES

Section 1. Dues. The structure of payment is as follows:

- (a) The semester's dues shall be set by July 15th in the fall and December 15th in the spring. Dues shall be paid by September 1st in the fall and February 1st in the spring. The High Tau reserves the right to assess late penalties in accordance with the housing contract for that year to both in-house and out-of-house dues that are not paid on time. Should a member not be able to make such payment (including brothers who are waiting for MIT financial aid), he shall request a payment plan from the High Tau.
- (b) If a brother has not paid his semester's dues in full by the end of a semester, the High Tau reserves the right to hold that brother's registration or graduation until the dues are paid.

Section 2. Budget. The budget of Lambda Zeta shall be prepared by the High Tau and proposed to the Executive Committee by July 10th in the fall and December 10th in the spring and approved by July 15th and December 15th. The budget for the entire fiscal year beginning in August should be outlined by the current Tau in the fall. The spring budget should be a revision of the previous semester's outline in a joint effort by the current and newly elected Tau.

Section 3. Procedure for disbursement of funds.

- (a) All amounts expended must be within the approved budget, and approved by the officer under whose budget the amount is to be applied.
- (b) Failure by any officer to not follow proper procedures regarding expenditures may result in that officer having to pay for such expenditures by the said officer.

Section 4. Alumni Relation

- (a) The High Tau will be notified of the rent per term per brother for the upcoming semester by the alumni Treasurer by July 1st for the first semester and by Dec. 1st for the second semester. The rent shall be paid to the alumni account at the given rate per brother living in the house. It shall be paid on September 15th in the fall and February 15th in the spring.
- (b) Any major repair or improvement to be paid for by the alumni must be approved by the alumni treasurer before the repair or improvement is made. Costs that are not approved by the alumni treasurer will not be reimbursed by the alumni corporation.

Section 5. Financial Accountability.

- (a) Once a month, the High Tau shall present the status of chapter accounts at chapter business meetings.
- (b) The amount owed by individual members and their standing in the chapter shall be posted on the meeting room door prior to and throughout the duration of the chapter meeting.

ARTICLE XII: DISCIPLINE OF THE INDIVIDUAL MEMBER

Section 1. Offenses defined.

Every member of Lambda Zeta must abide by the laws that are defined in the chapter by-laws and other acts of the Zeta. Failure to adhere to the laws of the Fraternity will result in appropriate disciplinary action, decided by the members of the Executive Committee.

**ARTICLE XIII: CONFLICTS WITH THE *CONSTITUTION* AND/OR
*STATUTORY CODE***

Section 1. Adjusting conflicts with the *Constitution* and/or *Statutory Code*.

All bylaws that are in conflict with the *Constitution, Statutory Code*, or orders of the Grand High Zeta are automatically deemed null and void.

ARTICLE XIV: AMENDMENTS

Section 1. Amendments

All amendments to these Bylaws will be voted on in a meeting at least a week after being introduced. A two-thirds vote of the present active membership is required to pass an amendment to the bylaws.

ARTICLE XV: ANNULMENT OF PREVIOUS BYLAWS

Section 1. Annulment of previous bylaws These Bylaws, passed by a better than two thirds-vote of the present and voting members at a duly called meeting of the Zeta on May 13, 2007, shall, and are intended to, replace and supersede all bylaws passed by the Zeta at any time in the past.